

**FINANCE COMMITTEE MEETING  
MARACH 18, 2024 1:30 ANNEX BUILDING**

**ATTENDANCE:** Chairman Justice Michael White; Justice Neil Burge; Justice Cecil McDonald; Justice Tobye McClanahan; OEM John Willard; Finance Kelli Jones; County Clerk Janice Currie; Assessor Brannah Bibbs; Barrett Harrison; Public Affairs Tom Henry; Judge John Alan Nelson; NEA Town Courier Joseph Fondren.

1. Meeting was called to order by Justice Michael White. Kelli Jones sent the financials. Everything tracking well. Elected Officials within budget. County Sheriff and Jail had large expenditures but was still in budget. Clean up budget would be presented at the March Quorum Court Meeting.
2. Day Porter/Maintenance position was created. Position had been filled. \$20.00 per hour plus benefits based on a 40 hour week. Motion was made by Justice Neil Burge to appropriate the funds for the Day Porter/Maintenance position. Second was made by Justice Cecil McDonald. Motion passed.
3. OEM John Willard requested funds be moved between line items for 911 addressing and mapping. HeoTechnologies was the company and would tie into the Assessor's Office. \$4,500.00 per year. \$3,000.00 needed to be moved. No action needed,
4. A special revenue account needed to be set up for the Opioid settlement money received. Amount was not known at this time. Motion was made by Justice Cecil McDonald to set up the special revenue account for the opioid money. Second was made by Justice Neil Burge. Motion passed.
5. Outsourcing payroll. Appropriation was needed for the CPA firm hired to process payroll. \$2,000.00 a month cost. Motion was made by Justice Cecil McDonald to appropriate \$20,000.00 for outsourcing payroll. Second was made by Justice Neil Burge. Motion passed.
6. Adjustments were made between funds in the Circuit Clerk's Office. No action.
7. Planning & Development requested \$100,000.00 for Atlas Tube. Motion was made by Justice Neil Burge to appropriate \$100,000.00 to Atlas Tube. Second was made by Justice Cecil McDonald. Motion passed.
8. Aeroplex Site Prep. Planning & Development recommended \$500,000.00 for site prep. Motion was made by Justice Neil Burge to appropriate \$500,000.00 for the Aeroplex Site Prep. Second was made by Justice Cecil McDonald. Motion passed.
9. A construction line was needed for the landfill scale house. Motion was made by Justice Cecil McDonald to appropriate \$25,000.00 to a construction line for the landfill scale house. Second was made by Justice Neil Burge. Motion passed.

10. Request to Norris for internet changes at the Annex Building, Remove Coroner's internet \$119.94, remove the metro, install 250MB internet connection, install 2 wireless access points.

11. Lighting at the Annex, HVAC: Lighting fixtures would be changed to LED'S. Quotes for the roof. White roof building. \$141,297.45, small building \$35,586.86. ARPA money would be used. Motion was made by Justice Neil Burge to appropriate \$6,500.00 for internet equipment and lighting to be paid for with ARPA money for the Annex Building. Second was made by Justice Cecil McDonald. Motion passed.

12. Bid would be published for the roof repair.

13. Meeting adjourned.

Minutes submitted by: Cindy George