

**FINANCE COMMITTEE MEETING  
MARCH 15, 2021 1:30 ANNEX BUILDING**

**ATTENDANCE:** Chairman, Justice Michael White; Justice, Molly Jackson; Justice, Harbans Mangat; Justice, Neil Burge; Justice, Aaron Fleeman; Justice, Rick Ash; Justice, Cecil McDonald; Justice, Jo Ann Henton; Justice, Betty Hepler; Justice, Toby McClanahan; Finance, Kelli Jones; Treasurer, Peggy Meatte; Assessor, Harley Bradley; County Clerk, Janice Currie; OEM, Wayne Reynolds; Sheriff, Dale Cook; Major, Rob Rounsavall; Captain, David Gladden; Judge, John Alan Nelson; Public Affairs, Steven Savage, NEA Town Courier, Revis Blaylock.

**1. Meeting was called to order by Justice, Michael White. 16.67% thru year. All Elected Officials within budget. County General good, County Roads 10%, County Landfill 12%, Senior Citizens 13%, Jail 13%. Painted County Health Dept. Sheriff holiday pay. Throw back to Christmas break and vacation. Circuit Judge list needed updating.**

**2. Clean up budget. Completed and will go to Quorum Court.**

**3. Mental Health Grant. Grant ended this year. People paid to take care of the grant. Bo McCollum, Kelli Jones. Part of money from the grant was dedicated to paying them for taking care of the grant. Kelli Jones stated the auditors wanted it to be mentioned in the minutes.**

**4. Juvenile intake. Officer was involved in an altercation with a juvenile. Damage done which required medical expenses. Workman Comp. covered all but some dental work that had resurfaced. Employee asked the Court to cover the \$3,100.00 workman comp didn't pay. Letter of release would be signed if bills were paid. Justice Ash asked if this was above the County law suit in 2019. Motion was made by Justice, Molly Jackson to cover the medical expenses. Second was made by Justice, Neil Burge. Motion passed. Medical bills would be covered when letter of release was received.**

**5. 911 Coordinator slot. Overtime. Mr. Reynolds stated he would be learning addressing for 911, flood plane management. Justice White stated the work week for the Courthouse is 32 hours per week. Mr. Reynolds worked 32.5 hours per week and adjusted extra work hours if called for emergency. Overtime was anticipated. Judge Nelson was bringing more information on the subject. Mr. Reynolds was getting job descriptions from other counties. Aaron Johnson from Craighead County was helping train Mr. Reynolds. Some OEM salary shared by the State. Half of payroll, benefits, equipment cover under emergency grant. Money went to OEM time not 911. \$32,000.00 per year. Mr. Reynolds had received access to e mails and now able to reset passwords.**

**6. Sheriff Cook would like to discuss the x-ray and metal detectors with the vendors. Meeting with Turn Key Health was to be rescheduled. Security needed to be increased for the new Courthouse. Cars were ordered and expected end of May or June. Judge Nelson stated Sheriff Cook should research vendors for the x-ray and metal detectors. One room**

behind closed doors that would house all monitors. Over 100 cameras operated and monitored at all times.

7. Assessor. Justice White prepared charts for salaries. First numbers were given to Kelli Jones. Raises and bonuses were looked at starting in September. Tax base had increased. Economic Development had driven the numbers up. Adjustments made before budget process starts. Harley Bradley stated new software installation was almost completed. Doors would open end of month. Only 2 persons allowed at a time.

8. Quorum Court Agenda: Clean up budget. Appropriation to Courthouse Fund. Motion was made by Justice, Molly Jackson to appropriate \$260,000.00 to the Osceola Courthouse fund. Second was made by Harbans Mangat. Motion passed.

9. Steven Savage presented information on County transparency from Arkansas Center for Research in Economics. Focused on County Government. 2020 County ranked #18 for overall transparency in the State of Arkansas. 2019 #20, 2018 #54. Minutes, agendas, videos, Elected Officials uploaded. Physical transparency. Mississippi County ranked #17 2020, 2019 #15, 2018 #57. Administrative transparency. 2020 #14, 2019 #17, 2018 #54. Mississippi County was in top 10 performers political transparency #3. 2017 #70, 2018 #61. Needed to list financial disclosure, Elected Officials salaries. Documents were filed in filing cabinets. Citizens could not get access from webpage. Municode provides services to self load documents. The company was to be used to upload documents to the website. Example. Ordinances were uploaded to Municode software. The software assembled information into an archive system. Not fully ADA compliant. Prices were reasonable. Benton, Washington Counties used the software. Company would set a time to do a demo. Document management software would be looked into. Stored in a cloud. Justice White asked Janice Currie if it would help take away some questions in her office. \$1.4 million was spent on back scanning. Judge Nelson stated he would have information at the P & D meeting. Possibly new website needed. Website used now is maxed out.

10. Quorum Court Meeting. March 23, 2021. 7:00 p.m. Burdette Courthouse. Craighead Circuit Clerk defunded \$100,000.00 and 2 positions. Kelli Jones stated the budgets are filed in the Circuit Clerk's office. Legislative audits are with Arkansas Legislative Audit. Financial disclosures are filed in the County Clerk's office.

11. Meeting adjourned.

Minutes submitted by: Cindy George